

SEPTEMBER 2018 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2018 EVENTS						
Belfast Family Support Hub	October 2018 <i>Date tbc</i>	Reception for family hub support – networking event for the 10 Belfast family hub organizations who each coordinate early intervention services and support for vulnerable families, children and young people. Numbers attending -300	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
OGCancer NI	November 2018 <i>Date tbc</i>	Launch and networking event to launch this new locally based charity supporting patients and careers of Oesophago – Gastric Cancer; meet workers and health professionals. Numbers attending -50	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
United Kingdom Town and Gown Association (UKTGA)	18 November 2018	Networking and Certificate Presentation evening – reception as part of a 2-day conference taking place at QUB in regard to campus issues. Numbers attending -50	A & B	No - Linked to Visit Belfast	Yes - Wine Reception	Approve Room Charge Wine Reception
Belfast Hospital School	23 November 2018	Celebration of achievement evening for young people unable to attend school due to physical or mental illness who missed awards at their schools. Numbers attending -100	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
2019 EVENTS						
Aisling Events	1 February 2019	8th Annual Blackboard Awards – Presentation awards ceremony to honor 40 teachers from Primary and Post Primary schools in Belfast city as well as Principals and classroom assistants. Numbers attending – 140	C	Yes - £300	No	Approve Room Charge No Hospitality

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VIRSA NI	7 April 2019	Vaisakhi Celebration – of the harvest festival in Punjab (India). The event will have cultural performances, food, music and dance for the local community	C&D	No (Community)	No (<i>they have specific dietary requirements</i>)	Approve No Charge No hospitality
Young Enterprise	11 April 2019	Young Enterprise Awards – Annual ceremony to celebrate the achievements of young people from across NI who have completed their flagship programmes. Numbers attending -350	C&D	No (Charity)	Yes - Shloer Reception	Approve No Charge Shloer Reception
NI Hospice	7 May 2019	Opening Reception of the Inaugural International Conference on Palliative Dementia Care– reception as part of a 3-day conference Numbers attending -300	A & B	No (Charity)	Yes - Wine Reception	Approve No Room Charge Wine Reception
Benenden Health	20 June 2019	Reception for Benenden Health (Not for profit organization) who provide healthcare assistance as part of their a 2-day conference at Belfast Waterfront. Numbers attending -350	A & B	No Linked to Visit Belfast	Yes - Wine Reception	Approve No Room Charge Wine Reception
Royal Statistical Society	3 September 2019	Welcome Reception for the RSS 2019 Conference – Reception as part of four day international conference held in Belfast Waterfront. Numbers attending -300	A & B	No (Charity)	Yes - Wine Reception – <i>linked to Visit Belfast</i>	Approve No Charge Wine Reception
2021 EVENTS						
Conference Partners International	8 September 2021	Reception and Dinner for 2021 Mass Spectrometry School - Reception as part of five day conference held in University Of Ulster. Numbers attending -100	A & B	Yes - £115	Yes - Wine Reception	Approve Room Charge Wine Reception